



Regularly Scheduled Meeting of Board of Directors
Town and Country Transit
October 8, 2025
4:00 PM

1. Call to Order – Roll Call
2. Public to be Heard (15-minute limit)
3. Presentation of FY 24 / 25 Draft Audit: Maher Duessel, Certified Public Accountants
4. Executive Session – Personnel Issues
5. Approval of board meeting minutes from:
 - a. August 20, 2025
 - b. September 10, 2025
 - c. Finance committee minutes June 2025 and July 2025
6. Today's finance committee recommendations
 - a. September 2025
7. Executive Director's Report
 - a. FTA Drug & Alcohol Audit
 - i. Changes due by 12/03/25
 - b. PennDOT Projects
 - i. Transit Development Plan (TDP) – consultant firm assigned: STV, Inc.
 - ii. Facilities Study – consultant firm assigned: Huitt-Zollars
 1. Reviewing property site options as the next step
 - iii. ADA ramp / entrance repair at Terminal

1. Likely out for RFP late fall 2025 with building phase spring 2026
- iv. Audit for FY 24/25
- c. YTD Ridership: Fixed-Route and Shared-Ride (Compares FY 24/25 to 25/26)
- d. Performance Measures
 - i. Monthly performance measures FY 25.26
- e. Fleet Summary Report
8. Old Business
9. New Business
10. Adjournment

Agenda Subject to Change

Next Monthly Meeting: November 12, 2025

50th Anniversary Celebration: October 9, 2025

10:00 am – 2:00 pm



220 North Grant Avenue - Kittanning, PA 16201
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