



Regularly Scheduled Meeting of Board of Directors
Town and Country Transit
April 9, 2025
4:00 PM

1. Call to Order – Roll Call
2. Public to be Heard (15-minute limit)
3. Executive Session – Personnel Issues
4. Corrections, Additions, and Approval of the Written Minutes of the Board of Directors February 12, 2025 meeting.
5. Finance Committee Recommendations (*Oral recommendation from Finance Committee meeting immediately preceding this meeting*).
 - a. February 2025
 - b. March 2025
 - c. Preliminary Budget FY 25/26
6. Executive Director's Report
 - a. Charter renewal approved by the State February 26, 2025
 - b. Completed State Ethics form to Jen
 - c. Shared Ride Fare Increase application – PennDOT approved March 13, 2025
 - d. PennDOT Projects
 - i. Transit Development Plan (TDP) – consultant firm assigned: STV, Inc.

- ii. Facilities Study – consultant firm assigned: Huitt-Zollars
 - iii. ADA ramp / entrance repair at Terminal
 - e. PPTA Annual Conference – May 11 – 15, 2025 at Lancaster
 - f. YTD Ridership: Fixed-Route and Shared-Ride (Compares FY 23/24 to 24/25)
 - g. Performance Measures FY 24.25
 - h. Fleet Summary Report
7. Old Business
8. New Business
- a. Resolutions
 - i. Preliminary Budget 2025 / 2026
 - ii. Section 125 Plan
 - iii. Public Transportation Operating Application (PTOA) Local Match
9. Adjournment

Agenda Subject to Change

Next Monthly Meeting: June 11, 2025



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