

**Regularly Scheduled Meeting of Board of Directors
Town and Country Transit
April 8, 2026
4:00 PM**

1. Call to Order – Roll Call
2. Public to be Heard (15-minute limit)
3. Executive Session – Personnel Issues
4. Approval of board meeting minutes from:
 - a. March 14, 2026
 - b. Finance committee minutes January and February 2026
5. Today's finance committee recommends approval financial statements and bills
 - a. March 2026
6. Executive Director's Report
 - a. FTA Drug & Alcohol Audit
 - b. PennDOT Projects
 - i. Transit Development Plan (TDP) – consultant firm assigned: STV, Inc.
 1. Second round of public outreach
 - ii. Facilities Study – consultant firm assigned: Huitt-Zollars
 1. Received an email with notice of intent to enter (NOITE)
 2. Preliminary steps – property is being investigated
 - iii. ADA ramp / entrance repair at Terminal
 1. Contract signed with Holbein Inc.
 2. Looking to add door and opener

3. Work begins at the earliest April
 - c. Please return State Ethics Forms to Tiffany
 - d. YTD Ridership: Fixed-Route and Shared-Ride (Compares FY 24/25 to 25/26)
 - e. Performance Measures
 - i. Monthly performance measures FY 25.26
 - f. Fleet Summary Report
7. Old Business
8. New Business
9. Adjournment

Next Monthly Meeting: May 13, 2026

PennDOT Board Training Immediately Following End of Meeting June 10th

Dinner will be provided

